

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 17th January 2020			
1.	Attendees and apologies			
	Present:	Cllr Ernie Clark, Cllr Peter Fuller (Chair), Cllr Stuart Palmen, Cllr Jo Trigg, Cllr Andrew Bryant, Cllr David Halik, Cllr Roger Evans, Cllr Richard Covington, Roger Newman, Pat Whyte, Lance Allan, Liam Cripps, Kirsty Rose, Ashley Morgan		
	Apologies:	Cllr Edward Kirk, Cllr Horace Prickett, Cllr Steve Oldrieve		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Trowbridge Area Board meeting in Nov 2019 https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=171&MId=12347&Ver=4		
3.	Financial Position			
		The budget allocation at the start of this meeting for £29,274.00		

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4.	Top 5 Priority Schemes			
a)	Issue 4824 – Speeding Westbury Road/Woodmarsh, North Bradley	<p>The substantive bid for this project has been unsuccessful. The Cabinet Member report can be seen here: https://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=1435</p> <p>The group discussed the potential for developer funding being sought to fund the Woodmarsh scheme and while this may be forthcoming in the future, it was agreed that a substantive CATG bid would be made in financial year 20/21 for funding of the scheme in the 21/22 financial year.</p>	CATG agreed a substantive bid would be made, with a £5000 contribution from CATG.	To note
b)	16-19-3 Broadcloth Lane, Clothyard and Weavers Drive, Trowbridge	<p><i>KR explained that the traffic surveys around the Longfield estate have been requested and the assessment will be progressed once the results have been removed.</i></p> <p><i>KR and PW visited Longfield Road and Brown Street. PW explained that the budget for footway improvements in 20/21 was yet to be set as Wiltshire Council has not yet had confirmation of its budget allocation from the Department for Transport. PW has collated a list of sites around the Trowbridge community area in which footway improvements are required. The amount of funding available will determine what works can take place. Should it not be possible to fund a larger scheme, smaller areas of repairs may be undertaken.</i></p>	<p>Assessment to be progressed.</p> <p>Footway improvements added to maintenance list.</p>	<p>KR</p> <p>PW</p>
c)	16-19-4 College Road/Sycamore Grove, Trowbridge	Order issued and awaiting completion by contractor.	Await completion.	KR

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	Also include 16-19-10			
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5.	Other Priority schemes			
a)	Issue 6452 Conversion FP TROW13 to allow cycling	One item of correspondence was received during the formal consultation, raising queries about the signing etc of the route. These queries were answered, and the correspondent has not asked for the comments to be classed as a formal objection. The legal order be sealed in due course and the signing replaced to denote the shared use status.	Await completion	
b)	Issue 6573 Speeding HGV's Southwick Road North Bradley.	<p>Cllr Roger Evans confirmed that North Bradley Parish Council support the proposal to relocate the crossing. KR explained that the next steps would be to undertake design work to confirm the feasibility of the relocation and for the parish council then to undertake consultation with residents to ensure there is local support.</p> <p>In terms of funding, there may be monies available via the traffic signal maintenance budget in the future, however should this not be forthcoming, a substantive bid would need to be made.</p>	KR to progress feasibility design.	
c)	Issue 6920 Moyle Park, Trowbridge	Street name plate installation complete	Area board to note update and item to be removed from list.	
d)	Issue 7069 Speeding – Whaddon Lane, Hilperton	Sign installation works ongoing	Awaiting completion	

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e)	Issue 7071 B3105 Devizes Road Hilperton	<p>Hilperton Parish Council have undertaken consultation. The survey forms were distributed to all houses in Devizes Road and Stourton Park, plus houses in Hanewell Rise (the Devizes Road side).</p> <p>A total of 130 forms were issued and 65 responses had been received at the time this matter was discussed at a recent Parish Council meeting.</p> <p>Option 1 – the closure of the road at the Stourton Park roundabout on the western side – has come out as the preferred option of the five given in the survey.</p> <p>KR has emailed all other statutory consultees – including emergency services – for their comments on an informal basis.</p> <p>A response has been received from Wiltshire Police stating no objection provided a physical barrier is in place to ensure enforcement is not required. KR is to chase responses from Fire and Ambulance services</p>	KR to further contact Fire and Ambulance services.	
f)	Issue 7229 Rodwell Park/Cleveland Gardens, Trowbridge	Street name plate installation is complete but is to be removed due to complaints/concerns from residents.	Awaiting removal.	

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g)	16-19-2 A361 Lacock Gardens to Devizes Road	<p>An update has been provided to the resident by Hilperton Parish Council.</p> <p>KR has reviewed the advanced warning signs for this junction. The existing signs can be replaced with warning signs on a yellow backing board to increase conspicuity. The signs are correctly located and illuminated – no changes to the location are required.</p> <p>The estimated cost of replacement of the advance warning signs on both approaches is £400.</p> <p>Cllr Ernie Clark proposed that, as the existing signing is suitable, that should the parish council wish to replace the signs, that they are asked to 100% fund this. This was agreed by CATG.</p>	Hilperton Parish Council to consider funding sign replacement at a cost of £400.	HPC
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h)	16-19-5 Silver Street Lane, Trowbridge	<p>Cars are parking outside and opposite my house, making visibility and entering/exiting my property to park my car extremely difficult. Currently, I have two cars parked parallel just metres from Kingsdown Road. Obviously, this is parents parking to drop off their children at the Grove School? I would have thought if they were to put double yellow lines, perhaps it should be Silver Street Lane as a whole.</p> <p>Considering the width of the "lane", and the traffic already parking outside their houses towards the Bradley Road end, I wonder what would happen if everyone parked outside their houses on, say, Bradley Road. This issue is just going to get worse and I just wanted to make you aware of the problem on Silver Street Lane and the "rat run" it has become</p> <p>(I would like) White Line outside drive and/or double yellow along Bradley road</p>	<p>Both Trowbridge Town Council and CATG support the request for a white line marking, however it was resolved that the resident would need to fund this at a cost of £150.</p> <p>Issue raiser to be provided with an update.</p> <p>It was agreed that KR would circulate the newly approved practice document pertaining to keep clear marking requests and advice on the payment mechanism.</p>	
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i)	16-19-6 Pitman Court, Trowbridge	<p>Cars are parking TOO CLOSE to the entrance to Pitman Court.</p> <p>Regarding the parking outside pitman Court, I have had 2 near misses pulling out onto the main road.</p> <p>(I would like) White Line outside entrance and/or double yellow.</p>	<p>Both Trowbridge Town Council and CATG support the request for a white line marking, however it was resolved that the residents would need to fund this at a cost of £150.</p> <p>Issue raiser to be provided with an update.</p> <p>It was agreed that KR would circulate the newly approved practice document pertaining to keep clear marking requests and advice on the payment mechanism.</p>	
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j)	16-19-7 Rock Road, Trowbridge	<p>Cars unable to turn into Rock Road to head toward Frome Road due to other cars parking too close to the narrow entrance to the side road leading to the back gardens and car parking areas of the residents off Frome Road</p> <p>(I would like) White Line or double yellow – longer toward the Frome Road end to allow turning into Rock road and so on to Frome Road</p>	<p>Both Trowbridge Town Council and CATG support the request for a white line marking, however it was resolved that the residents would need to fund this at a cost of £150.</p> <p>Issue raiser to be provided with an update.</p> <p>It was agreed that KR would circulate the newly approved practice document pertaining to keep clear marking requests and advice on the payment mechanism.</p>	
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k)	16-19-9 West Ashton Road, Trowbridge	<p>The cycle path that joins Castle Mead to the town, joins onto the West Ashton Road), just after last houses. The access/egress is poor and safety measures need improving.</p> <p>(I would like) Review of design and recommendation for any safety improvements.</p> <p>KR met with Cllrs Oldrieve and Prickett to review this location and the current issues. It is evident that the existing grass verge forming a link between two sections of footway is well worn as a result of pedestrian and cycle traffic. It is proposed that this verge be converted to footway, with a pedestrian barrier on the existing footway opposite the exit from the Castle Mead path to prevent cyclists/pedestrians from exiting directly onto the carriageway. The estimated cost of this is £10,390.</p> <p>The proposal was discussed and resolved that the views of Trowbridge Town Council should be sought, and the proposal be discussed at the next CATG meeting at which Cllr Prickett or Oldrieve would be present.</p>	<p>Trowbridge Town Council to consider proposal.</p> <p>Proposal to be discussed at next CATG meeting.</p>	TTC
6.	New Issues			

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a)	16-19-13 Newtown Pedestrian Crossing and Wesley Road Junction	<p>Motorists have been ignoring the Pedestrian crossing (several near misses with pedestrians trying to cross), Speeding and bad driving from cars coming Down Newtown and those coming out of Wesley Road. There has been 3 serious collisions in the last few months (please check Police records for precise details) luckily no one has been seriously injured so far.</p> <p>Reports of issues from members of the public on the crossing have been coming in for over a year and there have been previous requests for a pelican crossing to help the issue</p> <p>The road layout needs reviewing and the potential for some form of Traffic Calming should be investigated. At the very least the raising of the Pedestrian Cross should be considered</p> <p>KR asked for further information regarding the times of day etc when the drive-throughs at the crossing occur. Cllr Palmen explained that the residents all mentioned this being an issue, but it was not at any particular time of day or traffic conditions.</p> <p>Cllr Palmen stated that residents ultimately wanted a 20mph speed limit to be considered on Newtown and the roads around it such as Wesley Road etc. KR explained that the group could fund an assessment should it wish to do so.</p>	<p>It was agreed that a 20mph assessment would be funded at a total cost of £2500, subject to a 1/3 contribution from Trowbridge Town Council.</p> <p>In addition, KR will undertake site observations of the Zebra crossing at various times of day and identify any improvements required.</p>	<p>TTC</p> <p>KR</p>
7.	Other items			

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a)	Speed Indicator Devices	<p>Lance Allan provided an update that the grant submission had been made and will be discussed at the March area board.</p> <p>North Bradley Parish Council have confirmed to LA that they are on board with the proposed charges. Richard Covington and Ernie Clark verbally confirmed that West Ashton Parish Council and Hilperton Parish Council also accept and will respond in writing in due course.</p> <p>It was explained that sites with CSW in operation are eligible for the SID and other sites must meet the set criteria. Sites can be checked to determine pre-existing status, and/or a traffic survey undertaken as required.</p>	It was resolved that Lance Allan will prepare a bid for submission to the area board requesting funding to purchase a SID on behalf of the town council and parishes.	LA
b)	Union Street/Church Street, Trowbridge	Cllr Clark raised concern that the timings have changed at the traffic signal junction at Union Street/Church Street altering the priority. KR is to raise with Atkins and provide Cllr Clark with a response.	KR to provide Cllr Clark with a response from Atkins.	
c)	Traffic surveys, Hilperton	Cllr Clark asked for a copy of the results of the recent traffic surveys undertaken in Hilperton. KR to request from Sustainable Transport.	KR to request information from Sustainable Transport	

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d)	Hilperton Drive	Cllr Clark made the group aware that Hilperton Parish Council would be submitting a Highways Improvement request relating to concerns regarding vehicle noise and lights on Hilperton Drive.	To note	
e)	Elizabeth Way, Hilperton	<p>Cllr Bryant raised concerns regarding the noise level created by vehicles travelling along Elizabeth Way. He has been informed that the incorrect surfacing material was used when constructing the carriageway. Cllr Clark explained that during the planning phase, the developer agreed to use a quiet surfacing material however Highways Development Control specified the developer use traditional carriageway surfacing material.</p> <p>KR and PW explained that Elizabeth Way is not yet adopted highway and is still within the remit of the developer. KR will pass the comments to Highways Development Control and will also pass on the details of the relevant officer to Cllr Bryant so that he can contact directly.</p>	KR to pass comments to Highways Development Control	
f)	Holbrook Lane, Trowbridge	Cllr Bryant asked how the request for traffic calming on Holbrook Lane is to be progressed. KR explained that the school have applied for a feasibility study to be undertaken through the Taking Action on School Journeys scheme and as such the request will progress through that mechanism. The inception meeting with the school will take place in April.		

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g)	Wiltshire Drive, Trowbridge	<p>Cllr Bryant asked if it is now possible to progress a request for traffic calming on Wiltshire Drive as the construction traffic related the development at the WWDC office site is reduced. KR explained that while a traffic survey could be undertaken, traffic calming could not be considered for Wiltshire Drive due to its status as a distributor road. Cllr Bryant expressed his concerns at this, reporting that some vehicles travel the route at speeds up to 70mph. KR explained that this was an enforcement issue which should be pursued with Wiltshire Police.</p> <p>KR also explained that other measures can be investigated, such as pedestrian improvements etc, if required to assist with improving the pedestrian environment etc.</p>		
h)	Bradley Road, Trowbridge	Cllr Bryant asked for an update on the traffic survey request for Bradley Road, Trowbridge. He submitted the request and was asked to provide a location for the count. Cllr Bryant explained that he felt unqualified to dictate a location and would like an update on the progress of the request. KR to consult with the road safety team.	KR to ask road safety team about count status.	KR
i)	West Ashton	Cllr Covington informed the group that West Ashton Parish Council had submitted a request for a traffic survey in the village and a Highways Improvement Request for additional traffic calming.	To be added to the agenda and discussed at next CATG.	

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j)	West Ashton – Maintenance Issues	Cllr Covington raised an issue regarding a blocked gully on the A350 near Kettle Lane and a deteriorated ‘Keep Clear’ marking. PW provided an update and explained that the lining will go on to the next works ticket and the gully will be dealt with in due course.	To note.	
k)	North Bradley	Cllr Evans asked the groups opinion on 20mph limits. It was expressed that it is the aim of Trowbridge Town Council that 20mph be introduced on residential roads wherever possible. Cllr Bryant explained however that some residents in the Drynham ward did not welcome the 20mph signing. Cllr Evans stated that there is an appetite within the village for 20mph limits and the parish council may request an assessment in due course.	To note	
l)	St Stephens Place Multi-Storey car park – worn lining	Cllr Fuller raised concerns that the arrow markings within the car park have worn away leading to drivers driving the wrong way around the car park. PW explained that the maintenance in this case would be the remit of Parking Services, not Highways.	Cllr Fuller to contact Parking Services	PF
m)	Tree Planting	There are a number of trees available for planting and some sites have been identified by the Trowbridge group that are on the highway. These sites need permission before tree planting could take place. PW explained that there are several concerns regarding tree planting on the highway including ongoing maintenance and inspection. The permission process is ongoing.	To note	

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n)	Castle Mead	<p>Cllr Bryant raised concern that vehicles approaching and exiting the roundabout near the Co-op on Castle Mead are not using the appropriate lanes due to parking on the approaches and exit. Lance Allan explained that the provision of double yellow lines was scaled back to a single yellow timed restriction following consultation due to the objection of residents.</p> <p>PW explained that Castle Mead remains unadopted and concerns should be passed to development control and the developer.</p>	Cllr Bryant to contact development control	
o)	Wyke Road	<p>Cllr Bryant expressed concern that parking bays on Wyke Road, as you enter from Elizabeth Way, create an obstruction that drivers do not expect. He feels this is likely to cause a collision.</p> <p>Cllr Clark explained that there had been previous agreement regarding the provision of this section of parking and he, as local Member, would not support pursuing the removal of parking in this location.</p>	To note.	
8.	Date of Next Meeting: 23rd April, 10am, Salisbury Room, County Hall			

Trowbridge Community Area Transport Group

Report author- Kirsty Rose, Senior Traffic Engineer

1. Environmental & Community Implications

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1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Trowbridge Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Trowbridge Area Board will have a remaining Highways funding balance of **£22,608**.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications